



# Griffith Public Schools

Superintendent of Schools, District Discipline Advisor  
Michele Riise

Board of School Trustees  
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Dear Griffith Public Schools' Parent/Legal Guardian:

Technology serves a major function in our classrooms. Not only do we have our students utilize technology to collaborate and connect with students across the globe but the purpose of technology integration in our classrooms is to engage our students, create active learners, encourage individual learning and growth, prepare students for the real world, and increase student engagement. Safety and proper usage of the chosen technology is therefore vital for this classroom to be successful in its implementation. This letter is intended to inform and expand on the Mobile Device User Agreement for Technology that you will be signing during registration.

Student and/or Parents that are issued a mobile device from the Griffith Public Schools and will be responsible for following the guidelines outlined below. The device will be issued for a period of time that will be determined by the District. The device that is issued can be used inside and outside of the District in order to improve and enhance education within the District.

- \* Any devices issued to any Student and/or Parents of the District remains the property of the District. The device will be returned to the Technology Department of the District at the end of school year or enrollment within the District, or upon request by any Administrator of the District.
- \* The device may be connected to non-District wireless/wired networks. The support for this connection may be limited by the District.
- \* Student and/or Parents are responsible for any damage or loss of any device or related equipment/accessories. (Please refer to Exhibit "A").
- \* Student and/or Parents will pay the full cost of repair or replacement of a device if damaged/lost/stolen. (Please refer to Exhibit "A").
- \* Damaged/lost/stolen devices should immediately be reported to the Technology Department of the District.
- \* The end user assumes all responsibility for safety, security, and confidentiality of data on the device.
- \* The device is not to be altered in any way that violates the warranty or the acceptable use policy.
- \* The acceptable use policy can be found on the District website.
- \* Do not write on, mark on or decorate the devices in any way.
- \* The District reserves the rights to audit, examine, monitor, or recall devices at any time and for any reason.
- \* If you have any question about the device please contact the Technology Department of the District.

602 N Raymond Street • Griffith, IN 46319 • 219-924-4250 • [www.griffith.k12.in.us](http://www.griffith.k12.in.us)

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Consequences for failure to follow procedures may result in loss of the device, and/or appropriate disciplinary action.

Student	Device	Original Cost	EXHIBIT "A"		
			Year 2 Amount	Year 3 Amount	Year 4 Amount
	iPad Wi-Fi 32GB w/AppleCare	\$373.00	\$298.40	\$238.72	\$190.98
	iPad Charger only	\$19.00	\$19.00	\$19.00	\$19.00
	iPad charging cable (lightning)	\$19.00	\$19.00	\$19.00	\$19.00
	iPad Case	\$34.90	\$34.90	\$34.90	\$34.90

Listed below are the expectations the district has in using school provided iPads. Students and parents who have questions about whether a particular activity is prohibited are encouraged to contact a building administrator.

### Student Use of the iPad

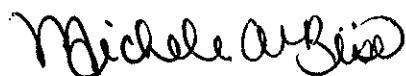
1. The iPad is the property of the Griffith Public Schools and as a result may be seized and reviewed at any time. The student should have NO expectation of privacy of materials found on an iPad or a school supplied or supported email service.
2. The Griffith Public Schools iPad is the only approved personal computer allowed for use within the district. All other computers are not allowed and subject to seizure.
3. The iPad comes equipped with both a front and rear-facing camera and video capacities. As with all recording devices, it is best practice and common courtesy to ask permission before recording an individual or group. All Griffith Public Schools are closed campuses with the Griffith Public Schools retaining the rights concerning any recording and/or publishing of any student or staff member's work or image. Students must obtain school permission to publish a photograph or video of any school related activity.
4. Students are responsible for bringing their iPad to school every day unless otherwise directed by a staff member. Failure to bring an iPad or any other class material(s) does not release the student from their responsibility for class work. If a student repeatedly fails to bring materials to class, including an iPad, the student will be subject to disciplinary action.
5. The student shall bring their iPad to school fully charged. A student's repeated failure to charge his/her iPad may result in disciplinary action.
6. While personalized screensavers or backgrounds are permitted, inappropriate or provocative images, including but not limited to, pornographic images, guns, weapons, inappropriate language, threatening language, drug, alcohol, or gang

related images are not permitted and subject to disciplinary action.

7. The adding or deleting of an "app" is by staff permission only. Failure to comply may result in restricted access to the iPad and/or a substantial reimage cost to the student.
8. Games, music, videos, and sound use will be at the discretion of the classroom teacher and/or building administrator.
9. The Griffith Public Schools iPad is designed as a tool for school work. Any uses of the iPad should be limited to school activities.
10. All students should recognize and guard their personal and private information. While on the Internet, students shall not reveal personal information, including a home address or phone number, or the address or phone numbers of other students.
11. Griffith Public Schools encourages students to take their iPad home at night for class work and recharging. All the rules and regulations that are in effect during the school day extend to the use of the iPad at home.
12. Griffith Public Schools makes no guarantee, written or implied, that materials on the iPad, including student work, will be safe from deletion or corruption, accidental or otherwise.

If at any time you have questions regarding this Mobile User Agreement, please feel free to contact your child's building administrator or the Director of Technology for Griffith Public Schools.

Thank you!



Michele A. Riise  
Superintendent of Schools